



STONDON MASSEY PARISH COUNCIL

"The Dower House", 135-139 Billericay Road, Herongate CM13 3SD
Tel: 07708 863880 (Mon-Fri 1-3pm only)
e mail: clerk@stondonmasseypc.co.uk

Minutes of the Ordinary Parish Council meeting held at Stondon Massey Village Hall, Tuesday 16th November 2021 which commenced at 7.30pm.

In the Chair: Cllr. Brent Smith

Present: Cllr. Tony Sach, Cllr. Bonnett, Cllr. Mann, Cllr. Loding.

Officers: Stephanie Robinson, Clerk/RFO

Members of the public: none

Meeting started at 19.37.

21/22.073 Apologies for absence.

The council did not accept Cllr. Cornett's apologies as they were not made in writing to the Clerk.

21/22.074 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

None

21/22.075 To receive members declaration of interest in respect of items on the agenda.

None

21/22.076 Minutes

Members considered and approved the minutes of the parish council meeting held on Tuesday 19th October 2021.

All agreed.

21/22.077 County & Borough Councillors report

None present.

21/22.078 Clerks report

Locality fund – the Clerk had a meeting with Cllr. Wagland and completed subsequent form. Have been informed that we have been awarded £1250.00

Informed BBC re the appointment of Cllr. Loding.

Tommy statue – ordered and installed with thanks to Cllr. Sach

The additional earth anchor for the bench has been sourced and installed again thanks to Cllr. Sach. Organised wreath for Remembrance Sunday which was laid at the Church on Remembrance Sunday thanks to Cllr. Smith.

The Clerk has received the following communication:

I am trying to contact the St Peter & St Paul Church, Stondon Massey for some information related to the William Byrd commemorative plaque housed within, but the website address I keep finding does not work and I cannot find an e-mail or contact. As I am in the U.S., the phone numbers are not as helpful as an e-mail address would be. The Clerk will pass on the email of the Church warden.



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Newsletter – the funds from the previous newsletter have now been received and totalled £898.11
The Clerk has also received the following communication:

Ongar Town Council has submitted to Epping Forest District Council their Neighbourhood Plan under the Neighbourhood Planning (General) Regulations 2012.

In accordance with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012, you are invited to comment on the Ongar Neighbourhood Plan 2020 to 2033.

The Regulation 16 publication period of the plan proposal is between **11th November 2021 and 4pm on Thursday 23rd December 2021**. During this period, the plan proposal and other supporting documents can be inspected through Epping Forest District Council's website and at the following locations:

- Civic Offices, High Street, Epping CM16 4BZ (9am to 5pm, Monday to Friday)
- Chipping Ongar Library, The Pleasance, High Street, Chipping Ongar, CM5 9AB

The purpose of the publication stage of the plan making process is to enable any person or organisation to make representations to the Council about the plan proposal. The focus of any representations should be whether the plan proposal fulfils the "basic conditions", as required by paragraph 8 (1) (a) (2) of Schedule 4B to the Town and Country Planning Act 1990 (inserted by the Localism Act 2011).

Further details, including submission and supporting documents can be found on our website at:

<https://www.eppingforestdc.gov.uk/planning-and-building/planning-policy/neighbourhood-planning/ongar-town-council-neighbourhood-plan/>

The Clerk will forward this to all councillors.

Essex county council are having a meeting about public transport does anyone want to attend /have anything to say? The Clerk will attend and will try and raise the following: Can stondon massey be integrated into the Chelmsford run. What about a bus to Shenfield?

Playground training – the Clerk sent dates to Cllr. Cornett– no reply

Playground –Clerk has now heard back from Broadmead Leisure. Will proceed with works in new year. Will do all works together.

Jubilee - Village Hall Committee will do a barbecue in the Bricklayers garden, probably on the Saturday, 4th June.

Facebook – could all please join the page so we can start to use it to advertise village events in real time. Encourage friends to do so.

The editor of the newsletter has asked the Clerk to pass on the following information:

The Church has a Gift day this Saturday between 10am and 2pm and would like PC members to try and advertise this in the village. They did them every year pre COVID so councillors will know what the format is.



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The Village Hall are holding their annual social for the village on 5th December. Again, it would be good if councillors could publicise. **Noted.**

21/22.079 Finance

- Members approved cheques/payments made since the October meeting
 - UKPN (payment agreed in Oct not sent) - £2653.20
 - David Felon (oct & nov shopping bus) £160.00
 - IDC Greenscapes (8138/8119) £494.00

- Members approved cheques/payments on payment list for this meeting.

S. Robinson (nov wages & exp)	784.79
HMRC	138.80
ESSEX PENSION FUND	214.77
poppy appeal	25.00
kevin spencer (tree surgeon)	1,150.00
mathews plants	200.00
brentwood borough council	175.50

- Members approved the accounts/bank reconciliation for November 2021. Cashbook balance £36997.68 **All agreed.**

21/22.080 Budget 2022/23

Members discussed and agreed upon a budget for 2022/23, with total expenditure budgeted at £30,025. **All agreed.**

21/22.081 Precept 2022/23

In light of the Budget agreed for 2022/23, members discussed and agree upon a precept for 2022/23 of £31,193.50. **All agreed.**

21/22.082 Playground

Members reviewed the findings of the latest playground inspection report. No change from previous month. **All agreed.**

21/22.083 Tree report

Members discussed the quote received to pollard t22 and fell t34 to within a metre of the ground, circulated to them by the Clerk and decided to accept the quotation. Cllr. Sach would speak to the tree surgeon to arrange the work and also ask him to do the work required for churchyard t7 plus the hedge. **All agreed.**

21/22.084 Ditch and land to the right of the ditch.

Members discussed and decided to proceed with the work at the ditch and the land to the right of the ditch. Cllr. Sach to talk to the contractor and arrange the work. **All agreed.**



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21/22.085 Electricity supply to village green.

Members discussed and decided on the housing and location of the housing for the electricity supply to the village green. The decision was taken that the quotation where the council would arrange for all the digging work and UKPN would just do the electrical installation would be accepted. The Clerk will go ahead and make the payment to UKPN and arrange for the purchase of a kiosk. Cllr. Sach will liaise with the contractor and organise installation of the kiosk and all required digging work.

All agreed.

21/22.086 Water supply to the village green.

Members discussed and decided that for the moment they did not wish to install a water supply at the village green.

All agreed.

21/22.087 Planning

Members to ratify planning decisions made under delegated decisions.

21/01702/FUL- Stondon Massey House Ongar Road Stondon Massey Brentwood Essex CM15 0LD
Variation of condition 2 (approved drawings) of application 17/00975/FUL (Demolition of existing outbuilding and construction of detached ancillary building) to allow for increase of ridge height of outbuilding. **No objections**

All agreed.

Any planning applications received between the publication of this agenda and the date of the meeting will also be discussed here.

None.

Members reviewed the list of previous planning decisions as provided by the Clerk.

21/22.088 Parish council email addresses.

Members discussed and decided the Clerk should look at getting 3 quotes for the hosting of the parish council email addresses.

All agreed.

21/22.089 Jubilee/Village day

Members agreed that given the lack of progress so far, due to the absence of Cllr. Cornett who was appointed to manage this project, plans would have to be scaled down.

All agreed.

21/22.090 Storage

Members discussed and decided to take no further action for the present regarding how they wish to store items belonging to the parish council.

All agreed.

21/22.091 Christmas walk

Members discussed and decided they wished to organise a Christmas walk as suggested by a resident. The proposal is a 90 minute walk on Saturday 18th December to start and finish at the Bricklayers Arms. The resident is happy to plan the walk and will provide mince pies for the end of the walk. The parish council will pay for mulled wine to be provided by the Bricklayers Arms.

All agreed.



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21/22.092 Items for next agenda.

None.

Members to note the next meeting is on Tuesday 18th January at 19.30.