



# STONDON MASSEY PARISH COUNCIL

"The Dower House", 135-139 Billericay Road, Herongate CM13 3SD  
Tel: 07708 863880 (Mon-Fri 1-3pm only)  
e mail: clerk@stondonmasseypc.co.uk

## **Minutes of the Parish Council meeting held virtually via Zoom meetings, Tuesday 16<sup>th</sup> February 2021** **which commenced at 7.30pm.**

**In the Chair: Cllr. Brent Smith**

**Present: Cllr. Graham Mann (Vice Chairman), Cllr. Tony Sach, Cllr. Lorkins. Cllr. Bonnett (joined at 19.40)**

**Officers: Stephanie Robinson, Clerk/RFO**

**Members of the public: Cllr. Lesley Wagland (joined at 19.31)**

### **20/21.081 Apologies for absence**

Cllr. Jakobsson and Cllr. Keeble both sent apologies which were accepted.

### **20/21.082 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

None.

### **20/21.083 To receive Members' Declarations of interest in items on the agenda.**

Cllr. Mann – Declared an interest in the planning application 21/00118/FUL as he is a neighbour.

**Noted.**

### **20/21.084 Minutes**

Members considered and approved the minutes of the Ordinary Parish Council meeting held on Tuesday 19<sup>th</sup> January 2021.

**All Agreed.**

### **20/21.085 County & Borough Councillors report**

Cllr. Wagland – vaccination roll out is going well. Cllr. Wagland wanted to say a personal thank you to gritters who went out to ensure people could get to vaccination centre.

£1500 available to essential living part of donations – food fridges utility bills to recognised organisations.

Multiples of £500 or all in one go. Till the end of February –this fund can go to parish councils

The next full council meeting is on 23rd feb – budget setting .The aim is to keep council tax low but social care element will increase.

Flooding has been a serious matter. Prioritised to damage to people and houses.

**Noted.**

### **20/21.086 Clerks report**

Correspondence: The Clerk wrote to DAC Beechcroft re Chivers Triangle referred them to highways as we do not believe it is pc land

Wrote to Alex Burghart re Craigilea situation – cc'd all councillors

Received an FOI request regarding drones – The Clerk replied that the parish council had no policy regarding drones and therefore no need to review post Brexit



# STONDON MASSEY PARISH COUNCIL

"The Dower House", 135-139 Billericay Road, Herongate CM13 3SD  
Tel: 07708 863880 (Mon-Fri 1-3pm only)  
e mail: clerk@stondonmasseypc.co.uk

The Clerk has replied to the Essex Highways review of Brentwood bus shelters – neither of the 2 in village are parish council owned. Corrected records re wyatts green bus shelter as it is not owned by Stondon Massey parish council.

The clerk has forwarded the land charges email to Cllr. Wagland.

The Clerk has emailed the website hosting service regarding creating and email address for the newsletter editor and has forwarded the details of a possible printer for the newsletter to the editor.

The Clerk has emailed Mr. Howes regarding the ownership of the drive – it is not owned by the parish council, although they have a right of access over the drive.

The Clerk has received correspondence from Cllr. Lockhart of Blackmore parish council planning committee suggesting both parish councils could comment on applications in each other's parish where it was felt the implications of the application could affect both parishes. The parish council felt that it would not be appropriate for the parish council to comment on applications where they were not statutory consultees. The Clerk will write to Cllr. Lockhart accordingly.

Funds have been received from the national lottery to purchase defibrillators for the parish.

There are currently no playground training courses running due to covid. The Clerk has a space on the waiting list with ROSPA for Cllr. Cornett to attend when they resume.

The Clerk has received correspondence regarding the Nine Ashes road between Woolmongers Lane and into Stondon Massey. The road is in a poor state of repair and where the road narrows it would be beneficial to have priority over oncoming vehicles signs erected. Both Cllr. Keeble and Cllr. Wagland have responded and Cllr. Wagland has said she take the matter forward to the Local Highways panel.

Nats visit – did not happen due to weather. Next due in a few months. Roger has shared timetable so the Clerk will email around for suggestions in plenty of time next time.

**Noted.**

## 20/21.087 Playground inspection report

Council reviewed the latest Playground inspection report prepared by Cllr. Bonnett.

Council discussed and decided to engage IDC Greenscapes to cut back the hedges at the playground.

Council to discussed the quotation received for playground repairs from Broadmead Leisure and decided to accept it.

**All agreed.**

## 20/21.088 Finance

- a) Members approved cheques signed since the January meeting  
None

- b) Member to approve cheques on payment list for this meeting.
- |  |         |
|--|---------|
| CHQ 102210 IDC Greenscapes Ltd (jan grass/hedge cutting) | £350.00 |
| CHQ 102211 S. Robinson (dec wages and expenses)          | £454.40 |
| CHQ 102212 HMRC  | £92.60  |
| CHQ 102213 Essex Pension fund (nov)                      | £143.18 |

- c) Members to approve the accounts/bank reconciliation for February 2021.
- |                   |            |
|-------------------|------------|
| Community Balance | £29492.48  |
| Premium Balance   | £5546.90   |
| Cashbook Balance  | £ 29348.58 |

- d) Members discussed the possible allocation of reserves currently held by the council and decided to allocate £5000 for elections and £5000 for tree work

**All agreed.**



# STONDON MASSEY PARISH COUNCIL

"The Dower House", 135-139 Billericay Road, Herongate CM13 3SD  
Tel: 07708 863880 (Mon-Fri 1-3pm only)  
e mail: clerk@stondonmasseypc.co.uk

## 20/21.089 Financial Regulations

Members discussed and decided to adopt the financial regulations put forward by the Clerk, based on the NALC model financial regulations 2019. **All agreed.**

## 20/21.090 Standing orders

Members reviewed the standing orders adopted on 14<sup>th</sup> May 2019 and decided no changes needed to be made. **All agreed.**

## 20/21.091 Planning.

Members reviewed and discussed the response to the following planning applications:

**21/00152/LBC - Soames Farm Nine Ashes Road Stondon Massey Brentwood Essex CM15 0EL**  
Remove and re-lay roof tiles –**The parish council agreed they had no objections.**

**20/01874/FUL - Greenfields Chivers Road Stondon Massey Brentwood Essex CM15 0LG**  
Demolish outbuildings and all existing single-storey extension elements to barn, construct two new single storey extensions and conversion of barn to create 2 dwellings, with associated amenity and parking. Alterations of pond, to include infill and enlargement – **The parish council agreed they had no objections as long as doesn't affect greenbelt**

Any applications received between the publishing of this agenda and the date of the meeting will be added to the agenda for the meeting.

**21/00118/FUL - Tectona Ongar Road Stondon Massey Brentwood Essex CM15 0EF**  
Demolition of existing property and construction of new detached dwelling.  
**Cllr. Mann did not take part in the discussions around this application as he had disclosed an interest. The rest of the parish council agreed that they had no objections to the application, although they observed that they did not think the design of the driveway would work. All agreed.**

Members reviewed the planning update provided by the Clerk showing the outcome of applications previously commented on by the parish council. **Noted.**

## 20/21.092 Defibrillator

Members discussed and decided how best to proceed with installing a defibrillator in the village. The Chairman asked that thanks to the Clerk for the successful application to the national lottery be minuted. It was agreed the Clerk would write to Greys brewery to obtain formal permission in writing to install the defibrillator at the Bricklayers Arms. The clerk would also contact the village hall committee to liaise with them regarding the installation and would meet with the Chairman to review where to install the defibrillator at the phonebox. The Clerk would proceed to order the defibrillators once these arrangements were complete. **All agreed.**



# STONDON MASSEY PARISH COUNCIL

"The Dower House", 135-139 Billericay Road, Herongate CM13 3SD  
Tel: 07708 863880 (Mon-Fri 1-3pm only)  
e mail: clerk@stondonmasseypc.co.uk

## **20/21.093 Shopping bus**

Members discussed and decided they were happy to resume funding the shopping bus as and when it was appropriate for it to resume service.

## **20/21.094 Facebook page**

Members discussed and decided to create a closed parish council Facebook page in order to better communicate with residents. The page will be created by the Clerk and the Clerk will also administer the page.

**All agreed.**

## **20/21.095 Additional speed signs**

Members discussed and decided whether to try and install additional 30mph repeater signs throughout the village. The parish council agreed to approach highways to see if they would be allowed to put a flashing speed activated sign up in the village.

**All agreed.**

## **20/21.096 Additional bin**

Members discussed and decided that what was needed was for the existing bin, which is damaged to be replaced. The Clerk will make enquiries to see if a replacement bin can be arranged.

**All agreed.**

## **20/21.097 Items for next agenda.**

Benches/phonebox/tree stump better weather  
Xmas lights on may agenda  
Items for allocation of reserves  
Jubilee  
Stream to pond to be cleared  
training

**Members to note the next meeting is on the 16<sup>th</sup> March 2021 via Zoom.**

**Meeting closed at 20.50**