



# STONDON MASSEY PARISH COUNCIL

"The Dower House", 135-139 Billericay Road, Herongate CM13 3SD  
Tel: 07708 863880 (Mon-Fri 1-3pm only)  
e mail: clerk@stondonmasseypc.org.uk

All the members of Stondon Massey Parish Council are hereby summoned to attend the Ordinary Parish Council meeting held at Stondon Massey village hall on Tuesday 15<sup>th</sup> March 2022 commencing at 7.30pm for the purpose of transacting the following business.

Signed

**Stephanie Robinson**  
Clerk to Stondon Massey Parish Council

**10<sup>th</sup> March 2022**

The Press and Public are also cordially invited to attend this meeting.

## **AGENDA**

**21/22.119 Apologies for absence.**

**21/22.120 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

**21/22.121 To receive members declaration of interest in respect of items on the agenda.**

**21/22.122 Minutes**

Members to consider and approve the minutes of the ordinary parish council meeting held on Tuesday 19<sup>th</sup> February 2022.

**21/22.123 County & Borough Councillors report**

**21/22.124 Clerks report**

**21/22.125 To elect a Vice Chairman**

Members to elect a Vice Chairman.

**21/22.126 Finance**

- Members to approve cheques/payments made since the February meeting
- Member to approve cheques/payments on payment list for this meeting.
- Members to approve the accounts/bank reconciliation for March 2022.



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## **21/22.127 Playground**

Members to review the findings of the latest playground inspection report.

## **21/22.128 Planning**

Members to discuss planning applications received:  
None

Any planning applications received between the publication of this agenda and the date of the meeting will also be discussed here.

Members to review the list of previous planning decisions as provided by the Clerk.

## **21/22.129 Financial regulations**

Members to review the Financial regulations last reviewed in February 2021 and decide if any changes need to be made.

## **21/22.130 Village Day**

Members to discuss and finalise arrangements for Village Day/Platinum jubilee.

## **21/22.131 Phonebox**

Members to receive an update on the phonebox and decide what further action to take.

## **21/22.132 Terms & conditions for Parish council newsletter**

Members to discuss and decide if they wish to adopt the terms and conditions for advertisers in the Parish council newsletter.

## **21/22.133 Salary scale point review for the Clerk**

Members to review and discuss the job evaluation scheme circulated by the Clerk and decide whether to alter the Salary scale point for the Clerk.

## **21/22.134 Meeting dates**

Members to agree meeting dates for the next year. The Clerk suggests the following:  
Tuesday 19<sup>th</sup> April, Tuesday 17<sup>th</sup> May (to be preceded by the annual parish meeting), Tuesday 21<sup>st</sup> June, Tuesday 19<sup>th</sup> July, Tuesday 20<sup>th</sup> September, Tuesday 18<sup>th</sup> October, Tuesday 15<sup>th</sup> November.

## **21/22.118 Items for next agenda.**

**Members to note the next meeting is on Tuesday 19<sup>th</sup> April at 19.30.**