



STONDON MASSEY PARISH COUNCIL

Westview, Nine Ashes Road, Stondon Massey, CM15 0EL

Tel: 07708 863880

e mail: clerk@stondonmasseypc.co.uk

Minutes of the Ordinary Parish Council meeting held at Stondon Massey Village Hall, Tuesday 18th April 2023 which commenced at 7.30pm.

In the Chair: Cllr. Brent Smith

Present: Cllr.Sach, Cllr. Bonnett, Cllr. Mann, Cllr. Loding

Officers: Heidi Angove, Clerk/RFO

Members of the public:

None present

22/23.102 Apologies for absence. None

22/23.103 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

22/23.104 To receive members declaration of interest in respect of items on the agenda.

Cllr Sach declared an interest with regards to the playing field work.

22/23.105 Minutes

Cllr Sach proposed that the minutes be amended to record that under agenda item 22/23.095 the section 130a be issued by SMPC.

RESOLVED: that with the addition of the above amendment members approved the minutes of the previous meeting as a true and accurate record.

Members considered and approve the minutes of the ordinary parish council meeting held on Tuesday 19th March 2023 – move to next agenda.

22/23.106 County & Borough Councillors report

None present

22/23.107 Clerks report

The outgoing Clerk had met with the incoming Clerk for a hand over
The annual ROSPA for the playing field has been booked for May.
There is an uncontested election in Stondon Massey, co-option permitted after 4th May.
Updated EALC and BBC with new details.
Submitted documents for online banking
Insurance quotes being obtained.



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Emailed BBC to see when Neighbourhood Action Team are next in area.
Spoke to Matthews plants - £150 for each planter.

22/23.108 Finance

- a) Members to approve signed payments authorised since March meeting.
None
- b) Members approved cheques/payments on payment list for this meeting.

IDC Greenscapes	£428.00
Stephanie Robinson – Locum clerk services	£255.00
David Fellon – Shopping Bus	£100.00
EALC	£246.71
- c) Members to approve the accounts/bank reconciliation for April 2023.

All agreed

22/23.109 Appointment of Internal Auditor

It was agreed to appoint Trevor Brown as internal auditor. – Agreed

22/23.110 Printer and laptop

Clerk needs to purchase a printer. The Clerk had spoken to EALC regarding trying to obtain a grant to purchase a new laptop as the Parish laptop is not fit for purchase and is 10 years old. Cllr Sach stated that should clerk not be successful with grant, budget of £600 for Clerk to purchase laptop. - Agreed

22/23.111 Playing Field

Quote received from R Oliver to dig trenches for additional Christmas lights Council agreed to go ahead with works. £1230 plus materials. Clerk to look into grant for planting of vegetation along boundary.

22/23.112 Defibrillator

Clerk to purchase new pads for defibrillator when these are needed.

22/23.113 Speed Awareness signs

Cllr Sach looking at quotes and will investigate.

22/23.114 Payroll Provider

Payroll provider agreed with the condition that it can be cancelled if required in the future - Agreed



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22/23.115 Wayleave agreement

Cllr Sach not happy with current agreement and drawing. Cllr Sach stated there needs to be some sort of remuneration for SMPC and will carry on negotiations

22/23.116 The clerk requested agreement from the council regarding delegated decisions to clerk on planning in consultation with parish council in order to submit comments on planning should the deadline fall outside of a committee - **Agreed**

22/23. 117 Poles Wood Bridleway

Cllr Smith gave an update on the Poles Wood Bridleway. Mr Parrish had attended the last SMPC meeting. He stated Kelvedon Hatch Parish Council were not going to continue footpath by evoking 20 year rule. Mr Parrish had requested SMPC reinstate old footpath and issue section 310a. Cllr Smith stated that before SMPC could send this form or discuss issue with Kelvedon Hatch Parish Council, the form has been issued by another party.

Cllr Smith met with Simon Taylor public rights of way officer and several and parishioners on 7th April. The original footpath was inspected. Cllr Smith had emailed Cllr Gorton of Kelvedon Hatch Parish council and the information exchanged concluded that Kelvedon Hatch Parish council will support SMPC, Brentwood Ramblers and local residents to establish the unofficial route of the Poles Wood Bridleway as a public right of way through over 20 years of unimpeded use. Residents gave Cllr Smith emails to give to Kelvedon Hatch to apply for 20 year rule. Cllr Smith and council agreed to respond to Kelvedon Hatch Parish Council - **Agreed**

22/23.118 Playground Inspection reports

Members reviewed the latest playground inspection report prepared by Cllr. Bonnett /Cllr. Loding and will decide if any action is required.

22/23.119 Litter picking/Coronation update

Litter pick arranged for 9.30 on morning of 8th May for 2 hours. Cllr Smith and Cllr Sach to collect bags and dispose. Risk assessment to be completed by Cllr Smith.

Benches to be installed by pond and path on Sunday 23rd April.

Clerk to email BBC to get Hallsford Bridge litter picked.

22/23.120 Phone Box

Cllrs Smith to provide update next month.



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22/23. 121 Playground

Members reviewed the latest playground inspection report prepared by Cllr. Bonnett /Cllr. Loding.

22/23.122 Planning

Member to review and decide upon applications received prior to the agenda being published:

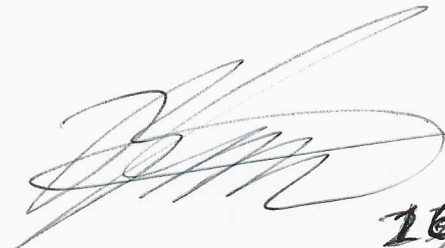
Application number	Address		PC response summary
23/00379/LBC 23/00380/LBC	Inglenook 4 Stondon Green Nine Ashes Road Stondon Massey Essex CM15 0EN	Single storey rear extension with sedum roof and rooflights. Demolition of existing 20th Century outbudlings and construction of annexe/outbuilding. External changes to fenestration including windows and cladding	No objections
22/01766/FUL	Greenfields Chivers Road Stondon Massey Brentwood Essex CM15 0LG	Conversion of existing barn into two dwelling	No objections, as long as it doesn't infringe any greenbelt restrictions.

22/23.123 Items for next agenda.

Insurance, standing orders to be reviewed
Phone box, speed awareness , signpost, playing field,

The meeting finished at 21.05

Members to note the date for the next meeting is on Tuesday 16th May at 19.30 to be preceded by the annual parish meeting at 19.00


16/05/2023