



STONDON MASSEY PARISH COUNCIL

Westview, Nine Ashes Road, Stondon Massey, CM15 0EL

Tel: 07708 863880

e mail: clerk@stondonmasseypc.co.uk

Minutes of the Ordinary Parish Council meeting held at Stondon Massey Village Hall, Tuesday 13th June 2023 which commenced at 7.30pm.

In the Chair: Cllr. Brent Smith

Present: Cllr. Sach, Cllr. Bonnett, Cllr. Mann, Cllr. Loding, Cllr McCheyne

Officers: Heidi Angove, Clerk/RFO

Members of the public:

None present

23/24.024 Apologies for absence. None

23/24.025 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

No members of the public present

23/24.026 To receive members declaration of interest in respect of items on the agenda.

Cllr Sach declared an interest in playing field work.

23/24.027 Minutes

Members considered and approved the minutes of the Parish Council meeting on 16th May 2023.

23/24.028 County & Borough Councillors report

Cllr McCheyne gave an update on Chivers Road container yard and Denyer's yard. Cllr Sach questioned whether planning application has expired. Clerk to check planning on Denyer's Yard and container yard and report back.

23/24.029 Clerks report

The Clerk had obtained a grant of £500 towards a new laptop. The Clerk had reported several fly tips in the village and they have been collected. The Clerk had met with the internal auditor and the internal audit had been completed. Insurance – has been renewed for a period of one year with BHIB. The Clerk had spoken to Tracey Lynch at BBC and sent photos of the weeds between Soames Mead and Cannons Mead. The NATS team are in the parish in August, the Clerk had emailed Brentwood Borough Council to request a bench on Ongar Road and railings around pond get attention. Chairman to get the paint and brushes as the council will have to supply equipment. The Clerk had received several complaints about dogs in the play area, the parish magazine had published a note. The Clerk had spoken to WPC Madeline Payne. WPC Payne asked Clerk find out if the



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community would benefit from local council meeting or a more casual coffee with cops event in the village. Council asked the Clerk to find out if the pub would be a good point to host this event. The Council confirmed they would like the Clerk to try and obtain a grant for work on the village pond. The Clerk had spoken to Tracey Lynch regarding litter collecting at Hallsford Bridge. The Clerk had spoken to the grasscutters to include strimming round the pond and also given her contact details for any work that might be required in the parish church yard.

23/24.030 Finance

- a) Members to approve signed payments authorised since May meeting.

Broadmead Leisure	£336.00
Heidi Angove (files and stationary)	£29.00
Heidi Angove Wages May	£700.27
BHIB Insurance	£598.92
LGPS Pension	£7.86
Greenscapes	£428.00
Shopping Bus June	£100.00
Quest Print Media (magazines)	£320.00
EALC (credit)	£500.00
British Gas DD	£8.27
Mrs S Robinson	£121.50
British Gas	£8.27

- (b) Members approved cheques/payments on payment list for this meeting

Members to approve the accounts/bank reconciliation for June 2023.

Unity Balance as at 12/06/23	52,771.71
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All agreed

23/24.031 Village Day

It was agreed that the Parish Council would arrange a Village Day for 2024. Clerk will compose a letter to go to residents and invite them to an initial meeting.

23/24.032 Phone Box

No update, work complete end of June.



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23/24.033 ROSPA

Report completed but not sent to Clerk.

23/24.034 BINS

Cllr Loding would like a dog bin put into the alleyway between Whipples Farm and the footpath.. Cllr Smith stated that there is an issue with the Borough regarding double taxation as parishes pay extra to get the bins emptied. Clerk to email Tracey Lynch with photos of the dog leg at alley between Whipples Farm. Clerk to get price for sign on railing, please clear up after your dog and keep the footpath clear.

23/24.035 Wayleave Agreement

Cllr Sach gave update on Wayleave Agreement. SMPC had written to UK Power Networks stating they were not happy for the path and playing field to be dug up. Cllr McCheyne stated you might be entitled to a Wayleave payment. Cllr Smith to respond back to UKPN.

23/24.036 Playing Field to include inspection

Playground report. Clerk spoke to Mr Davies beginning July. Cllr Smith to do letter to residents. Clerk to find out price for dog sign banned from enclosed play area. Members voted to agree improvement to sockets and power on village green for Christmas lights.

23/24.037 Speed Signs

Clerk stated that it was necessary to go through Essex County Council Highways for the approval to locate speed radar signs. Clerk had emailed Lesley Wagland numerous times since last meeting with no response.

23/24.038 Signpost

Next month agenda item.

23/24.039 Exemption from external audit

Resolution to claim exemption from external audit

23/24.040 Annual Governance Statement

Members reviewed the proposed Section 1, approved the Annual Return 2022/23, signed the Annual Governance Statement

23/24.041 Annual Accounting Statement

Members reviewed and approved the proposed Accounting Statement, Chairman signed and minuted accordingly



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23/24.042 Internal Audit

Members noted that the internal audit for 2022/23 has now been completed members reviewed the internal audit report for 2022/23

23/24.043 Planning

Member to review and decide upon applications received prior to the agenda being published:

Application number	Address		PC response summary

Meeting ended 21.07

23/24.044 Items for next agenda.

Phone Box, Village Day

Members to note the date for the next meeting is on Tuesday 18th July at 19.30

James Smith
18/07/2023.