



STONDON MASSEY PARISH COUNCIL

Westview, Nine Ashes Road, Stondon Massey, CM15 0EL

Tel: 07708 863880

e mail: clerk@stondonmasseypc.co.uk

Minutes of the Ordinary Parish Council meeting held at Stondon Massey Village Hall, Tuesday 19th October 2023 which commenced at 7.30pm.

In the Chair: Cllr. Brent Smith

Present: Cllr.Sach, Cllr. Mann, Cllr. Loding, Cllr Bonnett

Officers: Heidi Angove, Clerk/RFO

Members of the public:

None present

23/24.082 Apologies for absence.

23/24.083 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

No members of the public present

23/24.084 To receive members declaration of interest in respect of items on the agenda.

Cllr Sach declared a non-pecuniary interest in playing field work.

23/24.085 Minutes

Members considered and approved the minutes of the Parish Council meeting on 5TH September 2023.

23/24.086 County & Borough Councillors report

None present

23/24.087 Clerks report

The paint and varnish had been collected by Cllr Mann and the Clerk was taking it to the handyman who was going to paint the railings and bench. A new sign had been purchased for the play area and fitted. The Clerk had emailed the British Legion and was collecting the wreath from Brentwood High Street. The Clerk would be putting the budget on the next agenda and asked the council to think about projects they wished to earmark for next year. Highways had inspected the damaged verge on the corner of Reeves Close and had confirmed it was not as serious as other defects but would consider it when planning work. The Clerk had completed a Finance Course with EALC. Damage had occurred to the bench bracket on the playing field, the landscape company had been emailed. The Clerk had been contacted by someone who would be prepared to take the terrapins from the pond once they had been caught. The Clerk had sent an email and forms to a MOP who indicated interest in becoming a parish councillor.



STONDON MASSEY PARISH COUNCIL

Westview, Nine Ashes Road, Stondon Massey, CM15 0EL

Tel: 07708 863880

e mail: clerk@stondonmasseypc.co.uk

23/24.089 Finance

a) Members to approve signed payments authorised since September meeting.

DAVID FELON	100.00
BRITISH GAS	7.11
FIRST RESCUE	83.94
QUEST PRINT MEDIA LTD	330.00
BITS AND BYTES ESSEX LTD	899.00
HEIDI ANGOVE	661.76
ESSEX PENSION FUND	215.26
UNITY BANK	18.00
GREENSCAPES	428.00
JAMES TODD	26.40
HEIDI ANGOVE	17.76
EALC	150.00
DAVID FELON	100.00
ICO	40.00
BRITISH GAS	13.08
OLIVER EXCAVATIONS	1230.00
BROADMEAD LEISURE	678.00

The second half of the precept was received
£18,716.50

(b) Members approved cheques/payments on payment list for this meeting

Members approved the accounts/bank reconciliation for October 2023 Cash book balance carried forward
£62,055.50

23/24.090 Village Day

Morris Dancing confirmed, the church would be supplying teas and cakes. The Bricklayers Arms did not want to run beer tent so a bar van has been booked with a holding deposit. Village hall would do the bbq during day. Clerk to source toilets. Next meeting will be 18th November.

23/24.091 Playing Field Work

Cllr Smith confirmed that he had not had time to arrange a meeting with parishioners that back onto the playing field. Cllr Smith proposed that the pond work be completed prior to playing field work. Cllr Sach stated that the playing field work needs to be done first because of silt coming into the pond. Cllr Smith will arrange a meeting asap Cllr Sach, Cllr Loding to attend and all to agree a schedule of works.



STONDON MASSEY PARISH COUNCIL

Westview, Nine Ashes Road, Stondon Massey, CM15 0EL

Tel: 07708 863880

e mail: clerk@stondonmasseypc.co.uk

23/24.092 Village Sign

Remove existing signage from its mount manufacture new Oak signage, recondition Iron framework, make new sign trays, re install all at site £2840. Clerk to put back to 2024.

23/24.093 Speed signs

Clerk had been liaising with Cllr Wagland. Cllrs to email Clerk with locations to forward to County Councillor Wagland.

23/24.094 Signpost

Cllr Smith liaising with Blackmore and Navestock.

23/24.095 Pond

Discussed under playing field work.

23/24.096 Planters

The clerk had previously circulated an email with details of planters. Clerk to ask Essex Highways to cut back tree.

23/24.097 Clerk's probationary period

A meeting was arranged with the Clerk to discuss probationary period.

23/24.098 Locality Fund

The Clerk had obtained a grant towards the pond work from the locality fund but explained that the work needed to be completed by March 31st 2024 to qualify.

23/24.099 Playground Inspections

Clerk read out an email from Broad Leisure regarding playground inspections and work on slide steps. Cllrs decided to continue with ROSPA and playground inspections.

23/24.100 Planning

Members to review ratify the response to the following planning application made under delegated decisions to the Clerk:



STONDON MASSEY PARISH COUNCIL

Westview, Nine Ashes Road, Stondon Massey, CM15 0EL

Tel: 07708 863880

e mail: clerk@stondonmasseypc.co.uk

Convert the two wings of the existing barn into two bungalows- Greenfields Chivers Road Stondon Massey Brentwood, Essex CM15 OLG – no objections.

Clerk to email Planning Department regarding an update on Denyers Yard.

23/24.101 Items for next agenda.

Signpost, speed signs, pond, field, planters

Members to note the date for the next meeting is on 21st November 2023 at 19.30

Meeting ended 20.45

21st Nov. 23.